Teacher Letter of Recommendation Data Sheet

**Student Name:**

**Teacher’s Name:**

**Counselor: Leishear**

*Teacher: Thank you for agreeing to write this letter of recommendation. If you have any questions in regard to this letter, please see one of the counselors. Once you are finished, please make sure it is on updated school letterhead and then upload it in Naviance.*

*Student: The information on this form only relates to your performance in this teacher’s class. Answer all questions completely by giving your specific evidence and avoid repeating yourself. The more fully you answer the questions, the more thoughtful and effective your letter of recommendation will most likely be.*

I will be applying to (circle): USA        Canada        UK        Other:

Previous courses taken in this subject and grades earned:

Why have you asked this teacher to write a LOR? What do you hope this letter will show about you that your GPA/grade doesn’t?

Describe your performance and contribution to this teacher’s class. What examples do you have?

Describe how either the class or this teacher has influenced you.

List 2 positive adjectives that this teacher might use to describe you. Give examples of each.

Identify your significant CAS or service hours:

Is there anything else you can share that might help this teacher write an effective LOR for you?